

# Residential Request for Vacancy Status Application

## Public Works Utility Billing

150 N Capitol Blvd.  
PO Box 500  
Boise, ID 83701

www.cityofboise.org  
Phone: 208-608-7460  
Fax: 208-395-7861  
Utilities@cityofboise.org

Name:  Account Number:

Mailing Address:

City:  State:  Zip:  Phone Number:

Service Address:

## Terms & Conditions

- (1) The property at the above-referenced service address will be vacant for at least 30 consecutive days.
- (2) No sewer or trash services will be used while the property is in vacancy status.
- (3) Allied Waste Services will not pick up any trash or recycling materials while the property is in vacancy status.
- (4) I will advise City of Boise Utility Billing when the property sells or becomes occupied.
- (5) If the City of Boise determines sewer or trash service has been used or trash and/or recycle carts are set out while the property is in vacancy status, I agree to pay occupied rates for the entire vacancy period.
- (6) If I request that trash and/or recycling carts be removed from the premises, I will make them available to be picked up and acknowledge there will be a fee to remove the carts.
- (7) If I own my own trash cart, if I am asking for vacancy status for a period prior to the current date, or if I do not receive trash service from the City of Boise, I will provide proof of vacancy by including at least one of the documents listed below (check all that apply):
  - Copy of Suez Water bill showing zero usage
  - Copy of Idaho Power bill showing zero usage
  - Copy of other documented proof of vacancy
- (8) Date property became/will become vacant:
- (9) If known, date property will become occupied:
- (10) Reason for Vacancy (select one):
  - Property is for sale/rent or property is under extensive remodel
  - Snowbird/extended vacation
  - Property has been demolished/not liveable or the lot is bare
  - Health/medical issues or death
  - Military deployment or working out of the area
  - Other (explain below)

Signature:  Date:

By submitting this form, I agree to all of the above Terms & Conditions. If submitting the application electronically, be sure to attach copies of your proof of vacancy in Portable Document Format (pdf).